



BOARD OF EDUCATION MEETING

January 25, 2021

6:00 p.m.

Merton Intermediate Little Theater

In light of the COVID-19 virus precautions, the public is invited to participate/view the meeting either in person or virtually. The link can be found on the Merton Community School District website at www.merton.k12.wi.us. If you are attending virtually and want to be part of “Delegations to be Heard,” please see the directions in the agenda.

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement of Notice of Open Meeting Publication
- IV. Approval of Agenda
- V. Approval of Minutes
 - A. [Monday, December 14, 2020 @ 6:00 p.m. - Open Session](#)
 - B. [Monday, December 14, 2020 @ 5:15 p.m. - Closed Session](#)
 - C. [Monday, December 14, 2020 @ 6:45 p.m. - Closed Session](#)
- VI. Approval of Financial Report and Bill Listing
- VII. Delegations to be Heard

The purpose of this part of the agenda is to allow a citizen or citizens, who have asked to be placed on the agenda, an opportunity to speak. It is important to remember the following:

1. *Delegations can be done both in person and email comments that are to be sent to the District Administrator (russr@merton.k12.wi.us) during the first 5 minutes of the board meeting (6:00-6:05). All email comments will*

Merton District Offices
N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Primary School
N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Intermediate School
N68 W28320 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-1130 Fax 262-538-4978

www.merton.k12.wi.us



1/25/21
Page 2

be read to the board, following the allowable comments as indicated in the Board Agenda.

- 2. No personnel/confidential issues can be discussed in open session of the board. These types of concerns must be brought forth through board adopted procedures.*
- 3. The school district has adopted policies and procedures for dealing with problems/complaints. These procedures provide for discussion and resolution of concerns, with board involvement if necessary, as certain steps are followed. The board is prohibited from becoming involved outside of the adopted procedure*

IX. District Administrator's Report

A. Actions

1. Acceptance of Donations (Action)
2. Personnel Actions (Action)

B. Information

X. Committee Reports

- A. Student Achievement Committee
- B. Finance Committee

XI. Reports and Updates

- A. Principal Updates

XII. New Business

- A. Approve 2021-22 Open Enrollment Seat Allocation (Action)
- B. Approve Intermediate Gym Floor Refinishing (Action)
- C. Chromebook Purchases for the 2021-22 School Year (Action)

XIII. Future Meeting and Agenda Items

- A. February 22, 2021 @ 6:00 p.m. (Open Session)



- 1. Monthly Meeting
 - B. March 22, 2021 @ 6:00 p.m. (Open Session)
 - 1. Monthly Meeting
 - C. April 26, 2021 @ 6:00 p.m. (Open Session)
- XIV. Motion to Adjourn

Merton District Offices

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Primary School

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Intermediate School

N68 W28320 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-1130 Fax 262-538-4978

www.merton.k12.wi.us



MERTON COMMUNITY SCHOOL DISTRICT- *FINANCIAL INFORMATION*

MEETING DATE: January 25, 2021

AGENDA ITEM: *Approval of Financial Report and Bill Listing AND Donations (Action)*

[Business Manager Memo](#) and [Voucher Listing](#)
[December 18 Payroll](#)
[January 6 Payroll](#)
[January 20 Payroll](#)
[Payroll Wire Listing](#)
[Check Registry](#)
[AP Wire Listing](#)
[Credit Card](#)
[ACH Listing](#)
[Donations](#)

ADMINISTRATIVE RECOMMENDATION:

The administration recommends making a motion to approve the check registry and donations.

Merton District Offices

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Primary School

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Intermediate School

N68 W28320 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-1130 Fax 262-538-4978

www.merton.k12.wi.us



MERTON COMMUNITY SCHOOL DISTRICT- ADMINISTRATOR'S REPORT

MEETING DATE: January 25, 2021

AGENDA ITEM: *Personnel Actions*

We would like to thank Mrs. Alyssa Regazzi for her 4 years of service to our community. Please see her [letter of resignation](#).

To replace Mrs. Regazzi, I am excited to recommend Mrs. Nicole Borosch. Mrs. Borosch has 3 years of teaching experience and has been working with us since the beginning of the year as a substitute teacher and interventionist. Please see Mrs. Borosch's proposed [individual teacher contract](#).

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board approve Alyssa Regazzi's letter of resignation as presented.

The administration is recommending the board approve Nicole Borosch's individual teacher contract as presented.



MERTON COMMUNITY SCHOOL DISTRICT- COMMITTEE REPORTS

MEETING DATE: January 25, 2021

AGENDA ITEM: *Finance Committee*

The Finance Committee met on Wednesday, January 20, 2021 and discussed the following agenda items:

1. 2020-21 Quarterly Budget Update
 - a. [Revenues](#)
 - b. [Expenditures](#)
2. Food Service update
3. January Membership Count
4. [Budget Calendar](#) for 2021-22
5. [CPI Update](#) - The 2021-22 data is calculated by taking the monthly average of 2020 data over the monthly average of 2019 data. **-The final CPI for this calculation is 1.23%. This is the max for base wage negotiations for the 2021-22 Contract Year with the Teachers Union.**

Please see the attached items for details.

ADMINISTRATIVE RECOMMENDATION:

This is for informational purposes only.



MERTON COMMUNITY SCHOOL DISTRICT- COMMITTEE REPORTS

MEETING DATE: January 25, 2021

AGENDA ITEM: *Student Achievement Committee*

The Student Achievement Committee met on Monday, January 11, 2021. A verbal review will be given at the meeting.

1. Continued discussion on Global Awareness Development for Staff

ADMINISTRATIVE RECOMMENDATION:

This is for informational purposes only.

Merton District Offices

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Primary School

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Intermediate School

N68 W28320 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-1130 Fax 262-538-4978

www.merton.k12.wi.us



MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: January 25, 2021

AGENDA ITEM: *Approve 2021-22 Open Enrollment Seat Allocation (Action)*

The Board of Education every January is required to pass the number of seats in each grade level. [Please see the attached 2021-22 Open Enrollment Seat Allocation recommendations.](#)

Given our enrollments at each grade level, our administrative recommendation is for unlimited open enrollment at each grade level given our class sizes. Our recommendation is no seats open in our Special Education program but unlimited for students with Speech only IEPs.

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board make a motion to approve the 2021-22 Open Enrollment Seat Allocations as follows (must read each grade level/topic):

- 4K - Unlimited
- 5K - Unlimited
- 1st - Unlimited
- 2nd - Unlimited
- 3rd - Unlimited
- 4th - Unlimited
- 5th - Unlimited
- 6th - Unlimited
- 7th - Unlimited



- 8th - Unlimited
- Cross Categorical Special Education - 0
- Speech Only across the District - Unlimited

Merton District Offices

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Primary School

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Intermediate School

N68 W28320 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-1130 Fax 262-538-4978

www.merton.k12.wi.us



MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: January 25, 2021

AGENDA ITEM: *Approve Intermediate Gym Floor Refinishing (Action)*

As part of our Intermediate School remodel project, the administration is recommending we sand down and refinish the gym floor. We have been postponing this for a few years now, and given the remodel we feel it is a good time to complete this project. This project is part of the 2020-21 budget, but will be pushed to the 2021-22 budget as the gym floor will be done in August to allow the gym to be a storage site during the Intermediate School remodel. The administration collected the following bids:

- [Schmidt Flooring](#)
- [Baseman Bros.](#)
- [Stalker Floors](#)
- [Baseman Floors](#)

The administration is recommending the board approve Schmidt Flooring (low bid at \$12,500) to receive the contract to refinish the floors.

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board make a motion to approve the flooring contract by Schmidt Flooring as presented.



MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

MEETING DATE: January 25, 2021

AGENDA ITEM: *Chromebook Purchases for the 2021-22 School Year (Action)*

To try to ensure that we have chromebooks ready for the 2021-22 School Year, we are recommending the board approve the district purchase these chromebooks now.

We are looking to purchase 160 devices which would accommodate the lease-to-own program for 5th grade and new students to the Intermediate School as well as replacing our current 2nd grade devices which are now unsupported given their age (most are 7 years old, but all will be unsupported by Google at the end of the year).

We were able to gather 2 quotes:

- [TRA](#)
- [TROX](#)

The administration is recommending the board approve the TRA quote given they are low bid. The insurance on the quote is something that is purchased individually by families if they choose. We also don't need to purchase management consoles.

ADMINISTRATIVE RECOMMENDATION:

The administration is recommending the board make a motion to approve the purchase of 160 chromebooks per the TRA Quote not to exceed \$37,760.



MERTON COMMUNITY SCHOOL DISTRICT- *FUTURE AGENDA ITEMS AND MEETINGS*

MEETING DATE: January 25, 2021

AGENDA ITEM: *Future Agenda Items and Meetings*

Upcoming Meetings:

- February 22, 2021 @ 6:00 p.m. (Open Session)
 - Monthly Meeting
- March 22, 2021 @ 6:00 p.m. (Open Session)
 - Monthly Meeting
- April 26, 2021 @ 6:00 p.m. (Open Session)
 - Monthly Meeting

ADMINISTRATIVE RECOMMENDATION:

For information only.

Merton District Offices

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Primary School

N68 W28460 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-2227 Fax 262-538-3937

Merton Intermediate School

N68 W28320 Sussex Road
P.O. Box 15
Merton, WI 53056-0015
262-538-1130 Fax 262-538-4978

www.merton.k12.wi.us